

**LAWCX**  
**BOARD OF DIRECTORS MEETING**  
**AGENDA**

**Tuesday, June 2, 2020**  
**10:30 a.m.**

This meeting will be held using the WebEx platform.

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m7536bbde9ce176457d1cd14efe1bdb92>

- Click on **“Join by browser”**
- Click on **“Join meeting”**
- Call In using the number provided on your screen
- Enter the **Access code and Attendee ID** when prompted

Audio Only: If you do not have internet access, you may join by phone by using the following information:

- +1 (415) 655-0001 US Toll
- Access code: 471 527 484

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All portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or [caroline.brush@sedgwick.com](mailto:caroline.brush@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the LAWCX Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or [caroline.brush@sedgwick.com](mailto:caroline.brush@sedgwick.com).

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<b><u>Page</u></b>	<b>1. REMOTE MEETING BEST PRACTICES AND PROTOCOLS</b>
	<b>2. CALL TO ORDER</b>
	<b>3. INTRODUCTIONS</b>
	<b>4. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>

\* Reference materials enclosed with staff report.

- 5. PUBLIC COMMENTS** – The Public may submit any questions in advance of the meeting by contacting Jim Elledge at: [jim.elledge@sedgwick.com](mailto:jim.elledge@sedgwick.com). This time is reserved for members of the public to address the Board relative to matters of the LAWCX not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

**6. CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- |            |   |
|------------|---|
| <b>6</b>   | A. Minutes from the November 5, 2019, Board of Directors Meeting                              |
| <b>14</b>  | B. 2019-2020 Activity Summary   |
| <b>19</b>  | C. Treasurer’s Report dated March 31, 2020  |
| <b>71</b>  | D. Warrant Listing: April – May 2020  |
| <b>73</b>  | E. Risk Control Program Update Fiscal Year 2019/20  |
| <b>79</b>  | F. Report on Member Withdrawal Notices  |
| <b>80</b>  | G. Results of Member Survey for Vendor Services   |
| <b>110</b> | H. Memorandum of Coverage (MOC) for the 2020/21 Program Year                                  |
| <b>126</b> | I. Conflict of Interest Code – Biennial Review  |
| <b>130</b> | J. Board of Directors Meeting Schedule for Fiscal Year 2020/21                                |
| <b>131</b> | K. Resolution No. 1-2020 Regarding All Bank Accounts, Credit Cards, and Authorized Signatures |

*Recommendation: Approval of the Consent Calendar.*

**7. ACTION/DISCUSSION ITEMS**

- |            |  |
|------------|--|
| <b>136</b> | *A. Emerging Issues Related to COVID-19<br><i>Recommendation: None. Information only.</i>  |
| <b>140</b> | *B. PFM Report on Longer Duration Investing<br><i>Recommendation: Provide direction to staff.</i>  |
| <b>154</b> | *C. Risk Control Service Plan for 2020/21<br><i>Recommendation: Approve the 2020/21 LAWCX Risk Control Plan.</i>   |
| <b>157</b> | *D. Proposed Operating Budget for the 2020/21 Program Year<br><i>Recommendation: Approve the Proposed 2020/21 Program Year Operating Budget.</i>   |
| <b>176</b> | *E. Financial Statement as of March 31, 2020<br><i>Recommendation: Receive and file.</i>   |
| <b>182</b> | *F. Election of Executive Committee Officer and Members<br><i>Accept the Nominating Committee’s recommendation to elect Beverly Jensen to the office of Vice-President, Janet Hamilton as an At-Large committee member, and LeeAnn McPhillips as an At-Large committee member for the term of 7/1/2020 to 6/30/2022.</i> |

\* Reference materials enclosed with staff report.

**8. EXECUTIVE DIRECTOR'S REPORT**

**9. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

**10. ADJOURNMENT**

**NOTICES:**

- The next regularly scheduled Executive Committee meeting will be held Wednesday, October 13, 2020, 10:30 a.m., at a location TBD.